

Lumber City Development Corporation
Minutes of the Board of Directors

October 17, 2018 Board Meeting
500 Wheatfield Street
North Tonawanda, NY 14120

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:33 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken and the following Directors were present:

Mitch Banas-Arrived 6:40 p.m.	Amber Holycross	Andrea Moreau
Donna Braun	Garry Krause	Art Pappas
Joe Fonzi	Stacy Kubit	Brian Pettit
Dave Gross	Nick Maniccia	Douglas Taylor

Also, Present: Community Development Director Michael Zimmerman
Planning & Development Specialist Laura Bernsohn

Excused: Ed Janulionis Joe McMahon

Minutes Review

The minutes from the September 19, 2018 board meeting were included in the Board packet. The board took a few minutes to review them.

Resolution: Moved by Director Pettit,

That the Board of Directors approves the minutes of the September 19, 2018 meeting.

Seconded by Director Moreau and unanimously approved.

Treasurer's Report

The September 2018 report was included in the Board packet. Director Moreau went over the details of the report and answered all questions. The September 2018 report indicated a total in all accounts to be \$608,628.08

Michael Zimmerman went over the A/R Aging Summary and answered all questions.

Resolution: Moved by Director Pappas

That a motion is made to approve the September 2018 Treasurer Report.

Seconded by Director Maniccia and unanimously approved.

Committee Reports

Finance/Loan/Audit: The Finance/Loan/Audit Committee did not hold a meeting

Projects Review: The Projects Review Committee did not hold a meeting

LCDC Project Summary Report: The October 15, 2018 report was included in the board packet. Michael Zimmerman went over the details of the report and answered all questions.

Human Resources: The Human Resources Committee held a meeting on October 11, 2018. Director Pettit went over the details of the meeting and answered all questions.

Sexual Harassment Policy: Included in the Board packet was the proposed LCDC Sexual Harassment Policy. Director Pettit went over the details of the policy and answered all questions.

Resolution: Moved by Director Pettit

That a motion is made to approve the new Sexual Harassment Policy

Seconded by Director Moreau and unanimously approved.

Marketing: The Marketing Committee did not hold a meeting

Governance: The Governance Committee did not hold a meeting

Old Business:

Brownfield Opportunity Area: Michael Zimmerman updated the board on completion and adoption progress.

Oliver Street Update: Laura Bernsohn updated the board on the status of projects related to Oliver street and Project pride. Laura provided information on the upcoming events and answered all questions.

New Business:

Riviera Theatre: Included in the Board packet was an email from Chuck Bell detailing a request for an updated letter of support and funding to support the Riviera Expansion Project. Michael Zimmerman went over the details of the request and answered all questions.

Resolution: Moved by Director Moreau,

That a motion to draft an updated letter of support for the Riviera Expansion project.

Seconded by Director Braun and unanimously approved.

Resolution: Moved by Director Fonzi,

That a motion to approve \$10,000.00 commitment to the architectural pre-development costs associated with the Riviera expansion project, subject to the feasibility study/capital campaign plan findings.

Seconded by Director Moreau and unanimously approved.

Old Editions: A ribbon cutting will be held on November 1, 2018

LCDC Holiday Party: The annual holiday party will be at Dockside Inn on December 12, 2018

Other Activities: 9/20 Old Chapel ribbon cutting, 9/21 Board Room ribbon cutting, 10/1 Downtown Merchants, 10/9 Placemaking Committees, 10/16 Common Council

The next meeting will be on November 28, 2018 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Krause to adjourn the board meeting at 6:41 p.m. Seconded by Director Gross and unanimously approved.

Respectfully submitted,



Garry Krause
Secretary, LCDC
October 17, 2018